

Downloading VIDEO/AUDIO lectures in MediaSite format

VIDEO

Here are the instructions for downloading and playing the media files in Internet Explorer [FireFox users will see supplemental info in these brackets].

- 1) Click on the hyperlink for the Chapter sections you would like to download (it will look something like this " http://www.hencc.kctcs.edu/videos/nsg212/PF_CH15A.zip")
- 2) You will next see a **File Download** window. Click on **Save** to save the zipped folder to your computer **then select an area on your computer to save the file, then click Save again. [In FireFox select Save File]**
- 3) When download shows it has completed click **Close**.
- 4) Go to the location you saved it and the file will be a zipped folder icon (folder with a zipper on the side!). [FireFox users go to the **Download** folder in **My Documents** to locate the zipped folder].
- 5) Next, **RIGHT-CLICK** on that icon and select "**Extract All.**" Click "**Next**" and then select an area where the files will be extracted and again click " **Next .**"
- 6) The files will then extract and in the next window make sure the "**Show Extracted Files**" option is checked and then click "**Finish.**"
- 7) You should see a window pop up with the name of the folder containing the video files. Open this folder and you will see a HTML document called **Player**. Double-click on this file to open and play the lecture (you will see "MediaSite Loading"...give it about 10 or so seconds to open).
- 8) Once the media file opens adjust volume accordingly!

***you may need to install Silverlight to run this media - click here to download if you are not sure if you have it:

<http://www.microsoft.com/silverlight/get-started/install/default.aspx>

AUDIO

Here are the instructions for downloading the audio lectures [FireFox users will see supplemental info in these brackets].

- 1) Click on the hyperlink for the Chapter sections you would like to download (it will look something like this " http://www.hencc.kctcs.edu/videos/nsg212/PF_CH15A.zip")
- 2) You will next see a **File Download** window. Click on **Save** to save the zipped folder to your computer **then select an area on your computer to save the file, then click Save again. [In FireFox select Save File]**
- 3) When download shows it has completed click **Close**.
- 4) Go to the location you saved it and the file will be a zipped folder icon (folder with a zipper on the side!). [FireFox users go to the **Download** folder in **My Documents** to locate the zipped folder].
- 5) Next, **RIGHT-CLICK** on that icon and select "**Extract All.**" Click "**Next**" and then select an area where the files will be extracted and again click " **Next .**"
- 6) The files will then extract and in the next window make sure the "**Show Extracted Files**" option is checked and then click "**Finish.**"
- 7) You should see a window pop up with the name of the folder containing the video files. Open this folder and you will see the .mp3 files.
- 8) Double-click (or right-click and choose media player) on the desired .mp3 file and when it opens adjust the volume accordingly!